

M e m o r a n d u m

Date: October 26, 2009

To: Office of Special Representative
Attention: Captain A. A. BrowneFrom: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.A07146.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on September 8, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments A, B, C, and D). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 52 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total sample size of 32 items. Each OPI inventory list was stratified (c) and the results rounded to the nearest whole number (d) to ensure all inventory lists were proportionally represented in the statistically-valid sample.

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	29	55.77%	16.17	18
Telecommunications	15	28.85%	8.37	9
Fleet	2	3.85%	1.12	1
Weapons	6	11.54%	3.35	4
Total	52			32

However, for this inspection, one item from the general inventory control list was replaced so an additional item from the fleet inventory list could be inspected.

Safety, Service, and Security

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When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, all 32 items were located.

When comparing equipment assigned to the command to the OPI inventory lists, all 12 items reconciled.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.



M. C. A. SANTIAGO
Assistant Commissioner

Attachments

cc: Office of the Commissioner
Office of Inspections, Audits Unit

ATTACHMENT A

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Office of Special Representative**

ATTACHMENT A

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT								
1	109347	SCANNER	SG8AN2323G	X				
2	124011	TV/VCR	E1AA20481	X				
3	128157	LAPTOP	3J21KBSZAD1B	X				
4	130043	PRINTER	CNBX237729	X				
5	136656	PRINTER COLOR LASERJET 4650N	JPKAD27631	X				
6	141268	PRINTER	JPGGL02721	X				
7	141272	PRINTER	JPGGL03104	X				
8	154129	COMPUTER	MXL7330F8Z	X				
9	157738	COMPUTER	2UA8060CQD	X				
10	158272	TELEVISION 32" LCD	MX73370552	X				
11	160740	COMPUTER	MXL8231B44	X				
12	163378	DVD RECORDER HARD DISK 160 GB		X				
13	164664	COMPUTER	MXL8330JJB	X				
14	164665	COMPUTER	MXL8330JF6	X				
15	164666	COMPUTER	MXL8330JF0	X				
16	164667	COMPUTER	MXL8330JFF	X				
17	79171	DICTATOR PORTABLE 2500	66402070	X				
EQUIPMENT TO INVENTORY LIST								
1	107275	PRINTER LASERJET 5N	JPKG031913	X				
2	143521	PRINTER	CNGXF11654	X				
3	143525	PRINTER	CNGXH09365	X				
4	148756	LAPTOP	L3BY517	X				

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Office of Special Representative**

ATTACHMENT A

	ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
5	154134	COMPUTER	MXL7330F8P	X					
6	157719	COMPUTER	2UA8060CR8	X					
7	158273	TELEVISION 32" LCD	MX73370545	X					

LEGEND

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ATTACHMENT B

CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Office of Special Representative

ATTACHMENT B

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT											
1	R100149	Cellular Telephone				X					
2	R43353	Mobile Radio	3QDY766	5MKH351		X					
3	R43838	Mobile Radio	2QCO658	4HVC830	9542783	X					
4	R61450	Hand-Held Radio	17067	MM 08-100	402AWUF185	X					
5	R61660	Hand-Held Radio	14309		402AWUG021	X					
6	R64775	Hand-Held Radio	14638		402AWY7479	X					
7	R65469	Hand-Held Radio	15238		402AWY6991	X					
8	R76525	Control Head - Mobile	2QCO658	4HVC830		X					
9	R77726	Control Head - Mobile	3QDY766	5MKH351		X					
EQUIPMENT TO INVENTORY LIST											
1	R44549	Mobile Repeater	3QDY766	5MKH351	7553049	X					
2	R45305	Mobile Repeater	2QCO658	4HVC830	7629237	X					
3	R60754	Battery Charger - Radio				X					
4	R67449	Hand-Held Radio	16467	AREI-09	402AXA4031	X					

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ATTACHMENT C

STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
012	2QCO658	1200737	EXECUTIVE VEHICLES	2000	FOR	CRNVIC	001
012	3QDY766	5MKH351	COMMANDER VEHICLES	2005	FOR	CRNVIC	001

Page Number: 1

If any vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

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ATTACHMENT D

Department of California Highway Patrol
Complete Area Inventory
012 - Office of Special Representative

August 20, 2009

Officer Issued Weapons

Issued to officer

ID# Last NameFirst NameSer#Control#Comments

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Issued to officer:

Officer Issued Weapons Total:

Area Grand Total:

LEGEND

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